



Professional Organizers in Canada (POC) is the first Canadian incorporated association of professional organizers. First conceived in 1999 as an informal gathering of organizing consultants, its membership has grown steadily and its mandate is simple:

To provide a supportive environment for Professional Organizers, promote networking, share ideas, encourage referrals and increase awareness of the field of professional organizing in Canada.

What is a Professional Organizer?

A professional organizer supports and empowers clients through the creative and ethical application of organizing systems and processes, and the transfer of organizing skills, to develop appropriate and lasting solutions for their individual needs. Services vary widely, depending on the area or range of specialization. Services include, but are not limited to:

Residential Organizing: Can include space planning, storage solutions, closet design and organizing, de-cluttering and organizing of garages, attics and basements, organizing memorabilia and collections, etc.

Office Organizing: Can include de-cluttering and organizing, filing systems, paper management, space planning, processes and paper flow, information and records management as well as conducting group and individual training and coaching.

Other Services: Time management, goal setting and life balance management; event planning, estate organizing, packing and moving services; computer set-up, training and electronic information management; seminars, workshops and public speaking.

Do You Need to Hire a Professional Organizer?

- Are you a victim of “too much paper”?
- Are you having trouble locating information in your office?
- Does it take you more than three rings to find your phone?
- Are you so deep in “stuff” that you can’t find any room to store any more?
- Is it a challenge for you and your family to get ready and out the door in the morning?
- Do you need help planning your space so that it works more efficiently?
- Are you simply overwhelmed and don’t know where to start?

If you have answered “yes” to any of these questions, consider contacting a Professional Organizer. We have a comprehensive website designed primarily to support our members and to allow the public to find an organizer anywhere in Canada. Please visit us at www.organizersincanada.com.

What Are the Benefits of Hiring a Professional Organizer?

Clients realize many benefits after hiring an organizer. Some are tangible and some are intangible. Here are just a few of them:

- Reduced stress
- Clear space
- Effective use of resources
- More time, energy and freedom
- Better planning skills
- Effective systems and strategies
- Fewer issues with time, space and storage!

What Should You Expect When Hiring a Professional Organizer?

Hiring an organizer is similar to hiring any consultant. Be sure to do your research first to find the best organizer to fit your needs. Here are some suggestions:

- Ask for referrals from someone you know and trust who has used the services of an organizer.
- Visit the organizer’s web site for more detailed information.
- Arrange an initial consultation and needs assessment. Charges for this may vary.
- Ask for testimonials and references.
- Be sure to determine the scope of the project and ask for time frames. Also, specify how progress will be evaluated.
- Finalize the details of your agreement and payment plan in writing

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